



west virginia department of environmental protection

Division of Water and Waste Management
601 57th Street, SE
Charleston, WV 25304
Phone: 304-926-0495 / Fax: 304-926-0463

Harold D. Ward, Cabinet Secretary
dep.wv.gov

MEMORANDUM

TO: Katheryn Emery, P.E., Program Manager, DWWM

FROM: Spencer Fultineer, DWWM

DATE: October 14, 2025

SUBJECT: City of Spencer
IJDC No. 2022W-2293
Water System Improvements Project
Request to use Contingency Funds

RECOMMENDATION

This use of contingency request prepared by Boyles and Hildreth consulting Engineers for the above referenced project has been reviewed and is technically feasible.

DISCUSSION

The total for this request is \$197,013.01 and is proposed to use IJDC Contingency funds for the total amount. The project will also return the remaining amount of \$116,174.34 to IJDC after the approval.

This request includes a purchase of a Portable Emergency Electric Generator (\$98,000), a change order that will include two 8-inch check valves and accessories for Jefferson St. Station (\$13,614.85), and upgrading the current SCADA system for the waterworks (\$65,910.86).

The total increase in the engineering agreement will include a \$19,487.30 for additional engineering and record drawings to include the new changes.